

# DESIGNATED PREMISES SUPERVISOR (DPS) LETTER OF AUTHORISATION

**To whom it may concern:**

I \_\_\_\_\_ being the Designated Premises Supervisor (DPS), and the holder of a Personal Licence am the person in a position of authority on the premises known as:

**Premises Licence Number:**

**Personal Licence Number:**

Hereby authorise the following named personnel to sell and supply alcohol, to comply with the licensing law and the licence conditions attached to the licence. This being either when I am present on the premises or in my absence when I am away from the premises. I can always be contactable on the following telephone number:

.....

**NAMES OF AUTHORISED PERSONS:**

I, being a person named below am aware of and accept my responsibilities under the Licensing Act 2003 and will endeavour to comply in accordance with the licensing law and the licence conditions attached to the licence.

<b>Name</b>	<b>Personal Licence Number (If Applicable)</b>	<b>Non Personal Licence Holder (Please Tick)</b>

**DESIGNATED PREMISES SUPERVISOR**

Name:

Signature:

Date: