



NOMINATION FORM

MAYOR'S CIVIC AWARD

I nominate the following person/ organisation for a Mayor's Civic Award:

Nominee's Details	
Title	
Forename	
Surname	
Organisation Name (Where applicable)	
Contact details (including email)	

THE RECOMMENDATION

Please state how the nominee has made a significant contribution to helping individuals or the Swale community. It is important that you provide as much detail as possible about your nominee to help them stand out. Please state why you consider that the nominee should receive a Mayor's Award.

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Please describe the benefits resulting from the nominee's service to a particular field, area, group or community.

Details of the person making the nomination:	
Title:	
Forename:	
Surname:	
Address:	
Post Code:	
Telephone No:	
Email address:	

Relationship to nominee	

CONSENT

I understand that by completing this form I give my consent for Swale Borough to process and retain the information provided within this form in accordance with the Data Protection Act 2018 and the UK General Data Protection Regulation for the purpose of this nomination application.	
Signature:	
Date:	

Contact details are requested for the purposes of the Awards evening only. The lawful basis which enables the Council to process your data for this purpose is Consent Article 6, paragraph (a) of the UK GDPR. The personal data collected within this form will be destroyed within one calendar month from the award ceremony. Please visit the Privacy pages for further information: <https://swale.gov.uk/footer/privacy>

Please complete and return the form by 5pm on 31st March to:

Mayor@swale.gov.uk

Mayor's Parlour, Swale House, East Street, Sittingbourne ME10 3HT

If you do not receive an email receipt for your nomination within five working days please email us to confirm we have received it.