

Commissioning Forward Plan

Contract Reference	Title	Description	Current Status	Commissioning start date	Contract length	Current Contract end date	Proposed Cost / Quality Split	Reason for split (if not 60/40)	Service Area	HoS or Committee Decision?	Date of Decision	Committee Chair
A1140	Water coolers and café boiler maintenance and servicing	Water coolers and Cafe boiler maintenance and servicing	Contract		1	07/08/2025	TBC		Property Services	HoS	TBC	Monique Bonney
A860	Risk Management Software	Risk management software, including the build of that software, training and ongoing license fees	Contract		3(+1)	16/08/2025	TBC		Mid Kent Audit	HoS	TBC	Tim Gibson
A1156	Bank Account Verification	Software to check bank accounts and sort code used on the Finance system (Agresso)	Contract		1(+1)	20/08/2025	TBC		Mid Kent ICT	HoS	TBC	Tim Gibson
A1152	MyCelia Software	MyCelia Software - planning software	Contract	Mar-24	1	02/09/2025	TBC		Planning Services	HoS	TBC	Tim Gibson
A1175	Multi-storey car park machine service agreement	Annual service and maintenance repairs of car park payment machines and operating system	Contract		1	03/09/2025	TBC		CCTV	HoS	TBC	Rich Lehman
A1030	Lone Working	Lone working system - 65 ID Badges with tracking	Contract		2	04/09/2025	TBC		Property Services	HoS	TBC	Tim Gibson
A1163	Boiler Service & Maintenance Borough wide 2024 - 2025	Boiler Service & Maintenance Borough wide 2024 - 2025	Contract		1	11/09/2025	TBC		Property Services	HoS	TBC	Monique Bonney
A531	MKS ICT planning Software	MKS ICT planning Software	Contract		5(+2)	13/09/2025	TBC		IT Services	Committee	TBC	Tim Gibson
A1074	CRM,forms and email	Digital solutions for IT and customer service teams includes service designer; employee portal; customer portal; standard payment integration; customer service hub; email marketing; standard support	Contract		1(+1)	22/09/2025	TBC		Communications/ CSC	HoS	TBC	Tim Gibson
A1051	Mobile Phones	Mobile phone services as detailed in CCS Framework schedule 6 RM6261-Lot 1 VMO2-SO1-Mobile Voice and Data, provision of mobile voice and data services.	Contract		3	28/09/2025	TBC		Mid Kent ICT	HoS	TBC	Tim Gibson
A1076	Foundations Case Manager	Provider of Staying Put database	Contract		1(+1)	30/09/2025	TBC		Staying Put	Hos	TBC	Angela Harrison
A866	Street Markets (Sheerness Market Cooperation) Sittingbourne and Sheerness	To provide a weekly street market in Sittingbourne on a Friday in the upper part of the High Street and other specialist themed markets by agreement. To provide weekly street markets in Sheerness on a Tuesday and Saturday in Rose Street car park	Contract		3(+0.25+0.42)	30/09/2025	TBC		Economy and Community Services	HoS	TBC	Monique Bonney
A1038	Sole property agent to support the marketing and letting of space at Swale House	Sole property agent to support the marketing and letting of space at Swale House	Contract		0.5(+0.66+0.5)	30/09/2025	60/40		Economic Development	HoS	26/01/2024	Monique Bonney

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A1199 a (Lot 1)	Review of Conservation Areas	Review of Bexon (Bredgar) for designation as a Conservation Area and produce a Conservation Area Appraisal and Management Plan.	Contract		0.7	30/09/2025	60/40		Planning Services	HoS	27/01/2025	Tim Gibson
A936	Pro Contract Portal	E-Procurement System	Contract	Already underway	2(+1)	30/09/2025	TBC		Commissioning and Procurement	HoS	TBC	Tim Gibson
A776	Supply of Electric	Supply of Electric	Contract		4	30/09/2025	TBC		Property Services	Committee	TBC	Monique Bonney