

	2023/24			2024/25			Increase
	Charge	VAT 20%	Total Charge	Charge	VAT 20%	Total Charge	
	£	£	£	£	£	£	
Housing Services							
(C Hudson)							
Home Inspection for Immigration Application Fee							
Requests received to inspect and provide report on suitability of proposed home in connection with immigration applications	139.00	27.80	166.80	147.08	29.42	176.50	5.81%
Staying Put Handyperson Rates							
Hourly rate for a handyperson	13.50	2.70	16.20	14.29	2.86	17.15	5.85%
Subsidised hourly rate for a handyperson – client in receipt of benefits	5.00	1.00	6.00	5.29	1.06	6.35	5.80%
Private disabled works (household not eligible for Disabled Facilities Grant)	150.00	0.00	150.00	158.70	0.00	158.70	5.80%
Disabled Facilities Grant (DFG) fee (statutory % charge)		12.50%			12.50%		
Alleygate Key							
Fee	18.33	3.67	22.00	19.42	3.88	23.30	5.95%
Town Centre Licence							
Licence for large events of 10,000 people or more	550.00	0.00	550.00	582.00	0.00	582.00	5.82%
Planning							
(J Johnson)							
Planning Performance Agreements (PPA)							
Central government encourages the use of planning performance agreements (PPA's) for large or complex planning proposals. These are voluntary agreements between us and the applicants which helps to:							
<ul style="list-style-type: none"> •bring together the developer, the Local Planning Authority and key stakeholders to work in partnership throughout the planning process •ensure complex proposals progress through the process to mutually-agreed timescales •ensure appropriate resources and expertise are provided to advise on complex proposals •provide greater opportunity for dialogue through the planning process and help deliver high-quality development 							
The cost of the PPA will be calculated based on the complexity and size of the scheme using the relevant officer day rates. Please contact the Planning Department to discuss your requirements and obtain an estimate.							
Pre Application Advice (new fee structure proposed from 2024/25)							
Large major (50+ houses or flats, or commercial over 10,000sqm)	n/a	n/a	n/a	4,370.42	874.08	5,244.50	n/a
Major (10-49 houses or flats)	n/a	n/a	n/a	2,871.25	574.25	3,445.50	n/a
Minor	n/a	n/a	n/a	801.67	160.33	962.00	n/a
Householder	n/a	n/a	n/a	291.67	58.33	350.00	n/a
Heritage & urban design attendance at meeting per hour	n/a	n/a	n/a	208.33	41.67	250.00	n/a
Listed building (householder) - written advice only	n/a	n/a	n/a	100.00	20.00	120.00	n/a
Local not-for-profit charities	n/a	n/a	n/a	0.00	0.00	0.00	n/a
Others not in categories above, charged at an hourly rate	Price on application			Price on application			n/a
* Parish Councils, voluntary organisations, national charities or charities that are not 'not-for-profit' will be charged based on development size.							
Pre Application Advice - Meetings							
Very large major	3250.00	650.00	3,900.00	n/a	n/a	n/a	n/a
Major	2300.00	460.00	2,760.00	n/a	n/a	n/a	n/a
Minor	505.00	101.00	606.00	n/a	n/a	n/a	n/a
Other (excluding householders and listed buildings)	152.00	30.40	182.40	n/a	n/a	n/a	n/a
Charities, voluntary groups and parish councils	0.00	0.00	0.00	n/a	n/a	n/a	n/a
Works/repairs to listed buildings	0.00	0.00	0.00	n/a	n/a	n/a	n/a

	2023/24			2024/25			Increase
	Charge	VAT 20%	Total Charge	Charge	VAT 20%	Total Charge	
	£	£	£	£	£	£	
Pre Application Advice - Letters							
Very large major	1010.00	202.00	1,212.00	n/a	n/a	n/a	n/a
Major	505.00	101.00	606.00	n/a	n/a	n/a	n/a
Minor	253.00	50.60	303.60	n/a	n/a	n/a	n/a
Other (excluding householders and listed buildings)	76.00	15.20	91.20	n/a	n/a	n/a	n/a
Householder	51.00	10.20	61.20	n/a	n/a	n/a	n/a
Charities, voluntary groups and parish councils	0.00	0.00	0.00	n/a	n/a	n/a	n/a
Works/repairs to listed buildings	0.00	0.00	0.00	n/a	n/a	n/a	n/a
Complaints made under the High Hedges Legislation							
Standard fee	565.00	0.00	565.00	600.00	0.00	600.00	6.19%
Planning Portal							
The Planning Portal will be charging a £20 (£16.67 + VAT) service charge payable by applicants on any planning application that attracts a fee. Applications that do not attract a fee will not incur this service charge.							
Local Land Charges							
Official Searches							
LLC1 only	15.00	0.00	15.00	15.00	0.00	15.00	0.00%
LLC1 only - additional parcel	4.80	0.00	4.80	4.80	0.00	4.80	0.00%
Con 29	136.67	27.33	164.00	143.50	28.70	172.20	5.00%
Con 29 - additional parcel	20.00	4.00	24.00	21.00	4.20	25.20	5.00%
Standard search (LLC1 & Con29)*	151.67	27.33*	179.00	158.50	28.70	187.20	4.58%
Standard search (LLC1 & Con29) - additional parcel*	24.80	4.00*	28.80	25.80	4.20	30.00	4.17%
Part II enquiry - Con29 questions 4-21	13.50	2.70	16.20	14.17	2.83	17.00	4.96%
Part II enquiry - Con29 question 22	25.00	5.00	30.00	26.25	5.25	31.50	5.00%
Additional questions	19.00	3.80	22.80	19.96	3.99	23.95	5.05%
*VAT applicable only to the Con29 part of the charge.							
Personal Searches							
Enhanced Personal Search	0.00	0.00	0.00	0.00	0.00	0.00	0.00%
1.1 (a-l) (Planning)	7.00	1.40	8.40	7.33	1.47	8.80	4.71%
1.1 (J, K, L) (Building Regulations)	7.00	1.40	8.40	7.33	1.47	8.80	4.71%
2.1 (b-d)	3.50	0.70	4.20	3.67	0.73	4.40	4.86%
3.1 Land for public purpose	3.50	0.70	4.20	3.67	0.73	4.40	4.86%
3.3 Drainage matters	3.50	0.70	4.20	3.67	0.73	4.40	4.86%
3.5 Railway schemes	3.50	0.70	4.20	3.67	0.73	4.40	4.86%
3.7 Outstanding Notices	10.00	2.00	12.00	10.50	2.10	12.60	5.00%
3.8 Building Regulations Contravention	3.50	0.70	4.20	3.67	0.73	4.40	4.86%
3.9 Enforcement	7.00	1.40	8.40	7.33	1.47	8.80	4.71%
3.10 CILs	4.75	0.95	5.70	5.00	1.00	6.00	5.26%
3.12 Compulsory purchase	3.50	0.70	4.20	3.67	0.73	4.40	4.86%
3.13b Contaminated land	3.50	0.70	4.20	3.67	0.73	4.40	4.86%
3.13c Contaminated land	3.50	0.70	4.20	3.67	0.73	4.40	4.86%

	2023/24			2024/25			Increase
	Charge	VAT 20%	Total Charge	Charge	VAT 20%	Total Charge	
	£	£	£	£	£	£	
Environment and Leisure (M Cassell)							
Car Parks and Season Tickets							
All Swale Borough Council car parks (unless stated different in the text) will be chargeable between 7am and 10pm, in line with the Parking Policy							
Short Stay (maximum stay 4 hours)							
Faversham: Central car park (season tickets for business only), Institute Road car park (no season tickets)							
Sittingbourne: Albany Road, Central Avenue, Crown Quay Lane, Milton High Street, The Forum, The Swallows, Swale House (weekends only), The Forum (season tickets business only), Station Street (up to 2 hours only)							
Sheerness (no season tickets): Rose Street (including land adjacent to Wood Street), Trinity Place, Beachfields							
Up to 30 minutes	0.54	0.11	0.65	0.58	0.12	0.70	7.08%
Up to 1 hour	1.08	0.22	1.30	1.17	0.23	1.40	8.33%
Up to 2 hours	2.17	0.43	2.60	2.33	0.47	2.80	7.37%
Up to 4 hours	4.33	0.87	5.20	4.67	0.93	5.60	7.85%
Season per quarter (for business only Central car park, Faversham/ Forum, Sittingbourne)	220.00	44.00	264.00	241.67	48.33	290.00	9.85%
Electric vehicle parking/charging per kilowatt hour (kWh)	variable	variable	variable	variable	variable	variable	0.00%
Motorcycles (in motorcycle bays using cashless parking transactions only) - up to 4 hours	0.00	0.00	0.00	0.83	0.17	1.00	n/a
Sittingbourne: East Street car park, Albany Service Road car park							
Maximum stay 1 hour (cashless transactions only)	1.08	0.22	1.30	1.17	0.23	1.40	8.33%
Bourne Place Multi-Storey Car Park							
The charge is for ALL parking bays including disabled and parent/child bays.							
Patrons of Light Cinema will have free parking all day on Sundays and after 6pm Mon-Sat. Ticket must be validated at the Light before payment at car park machine							
Up to 30 minutes	0.50	0.10	0.60	0.58	0.12	0.70	16.00%
Up to 1 hour	1.08	0.22	1.30	1.17	0.23	1.40	8.33%
Up to 2 hours	2.17	0.43	2.60	2.33	0.47	2.80	7.37%
Up to 3 hours	3.25	0.65	3.90	3.50	0.70	4.20	7.69%
Up to 4 hours	4.33	0.87	5.20	4.67	0.93	5.60	7.85%
Up to 5 hours	5.42	1.08	6.50	5.83	1.17	7.00	7.56%
Up to a maximum of 6 hours	6.50	1.30	7.80	7.00	1.40	8.40	7.69%
Over 6 hours (within 24 hour period)	7.58	1.52	9.10	8.17	1.63	9.80	7.78%
Lost ticket	7.58	1.52	9.10	8.17	1.63	9.80	7.78%
Season ticket per quarter (subject to a maximum capacity)	220.00	44.00	264.00	241.67	48.33	290.00	9.85%
Replacement for lost, stolen or destroyed season tickets	n/a	n/a	n/a	10.00	2.00	12.00	n/a
Travelodge (Preferential rate for hotel guests (for 24 hours))	2.50	0.50	3.00	2.50	0.50	3.00	0.00%
Long Stay Car Parks							
Faversham: Partridge Lane, Queens Hall							
Sittingbourne: Spring Street, Bell Road, Cockleshell Walk							
Sheerness: Albion Place, Beach Street, Bridge Road, Cross Street, Trinity Road							
Ship on Shore (9am to 7pm only no evening fee).							
Up to 30 minutes	0.54	0.11	0.65	0.58	0.12	0.70	7.08%
Up to 1 hour	1.08	0.22	1.30	1.17	0.23	1.40	8.33%
Up to 2 hours	2.17	0.43	2.60	2.33	0.47	2.80	7.37%
Up to 4 hours	4.33	0.87	5.20	4.67	0.93	5.60	7.85%
Over 4 hours	5.50	1.10	6.60	5.92	1.18	7.10	7.64%
Season ticket per month (long stay car park)	82.50	16.50	99.00	90.83	18.17	109.00	10.10%
Season ticket per quarter (long stay car park)	220.00	44.00	264.00	241.67	48.33	290.00	9.85%
Seasonal Car parks - charges apply between 1 March and 31 October							
Leysdown: Promenade							
Up to 1 hour	1.08	0.22	1.30	1.17	0.23	1.40	8.33%
Up to 2 hours	2.17	0.43	2.60	2.33	0.47	2.80	7.37%
Up to 4 hours	4.33	0.87	5.20	4.67	0.93	5.60	7.85%
All day	5.50	1.10	6.60	5.92	1.18	7.10	7.64%
Motorcycles (in motorcycle bays using cashless parking transactions only) - up to 4 hours	0.00	0.00	0.00	0.83	0.17	1.00	n/a

	2023/24			2024/25			Increase
	Charge	VAT 20%	Total Charge	Charge	VAT 20%	Total Charge	
	£	£	£	£	£	£	
Season tickets (to be used at any long stay car park throughout the Borough - excluding Bourne Place MSCP)							
Season per quarter	234.17	46.83	281.00	257.50	51.50	309.00	9.96%
Replacement for lost, stolen or destroyed season tickets	9.17	1.83	11.00	10.00	2.00	12.00	9.05%
All pay and display car parks – closure of parking bays through events or other activities	Price on application dependent on car park location, type of event (commercial – enthusiast – voluntary/community) and local impact		Price on application dependent on car park location, type of event (commercial – enthusiast – voluntary/community) and local impact				n/a
Residents Only Parking Permits (off street) (5pm-9am evenings, weekends and bank holidays)							
Faversham: Central car park (residents of Cross Lane and Bank Street), Queens Hall (residents of Victoria Place and Dorset Place)							
Sheerness: Albion Place (residents of Harris Road, Portland Terrace and Albion Place), Cross Street (Sheerness town centre residents), Trinity Road (residents of Trinity Road only)							
Per quarter	18.75	3.75	22.50	20.63	4.13	24.75	10.02%
Sheerness: Delamark Road car park (residents only).							
Per quarter	14.17	2.83	17.00	15.58	3.12	18.70	9.95%
Residents' Parking Permits (on street)							
Per annum	45.00	0.00	45.00	45.00	0.00	45.00	0.00%
Visitors permit book (10 days) - for resident permit holders only	11.00	0.00	11.00	11.00	0.00	11.00	0.00%
Visitors parking permits (per day) - for resident permit holders only	1.10	0.00	1.10	1.10	0.00	1.10	0.00%
Hourly scratchcards (per hour) - for all others	1.10	0.00	1.10	1.10	0.00	1.10	0.00%
Hourly scratchcards (per book of 10 hours) - for all others	10.00	0.00	10.00	10.00	0.00	10.00	0.00%
Business per annum	45.00	0.00	45.00	45.00	0.00	45.00	0.00%
Nativity Close (exemption permit concession admin fee)	30.00	0.00	30.00	30.00	0.00	30.00	0.00%
Residents/Business/Exemption permit concessions. Replacement permit for lost, stolen or destroyed permits	10.00	0.00	10.00	10.00	0.00	10.00	0.00%
Dispensation / Waivers							
Maximum 1 day	12.00	0.00	12.00	12.00	0.00	12.00	0.00%
Maximum 1 week	36.00	0.00	36.00	36.00	0.00	36.00	0.00%
Maximum 2 weeks	45.00	0.00	45.00	45.00	0.00	45.00	0.00%
Maximum 1 month	60.00	0.00	60.00	60.00	0.00	60.00	0.00%
Over 1 month (to a maximum of 3 months) - per month (or part month)	50.00	0.00	50.00	50.00	0.00	50.00	0.00%
Suspension admin fee	100.00	0.00	100.00	100.00	0.00	100.00	0.00%

	2023/24			2024/25			Increase
	Charge	VAT 20%	Total Charge	Charge	VAT 20%	Total Charge	
	£	£	£	£	£	£	
Sports Facilities							
Tennis Courts							
Unlit court (hourly rate)	n/a	n/a	n/a	5.00	1.00	6.00	n/a
Court with floodlighting (hourly rate)	n/a	n/a	n/a	7.50	1.50	9.00	n/a
Season ticket (3 court bookings of up to 2 hours per session per week)	n/a	n/a	n/a	33.33	6.67	40.00	n/a
With changing facilities and showers							
- Senior	64.58	12.92	77.50	72.00	14.40	86.40	11.49%
- Under 18s	21.50	4.30	25.80	24.00	4.80	28.80	11.63%
- Under 16s & mini soccer	16.17	3.23	19.40	18.00	3.60	21.60	11.32%
With changing facilities only							
- Senior	53.75	10.75	64.50	60.00	12.00	72.00	11.63%
- Under 18s	17.92	3.58	21.50	20.00	4.00	24.00	11.61%
- Under 16s & mini soccer	15.08	3.02	18.10	16.75	3.35	20.10	11.07%
With no facilities							
- Senior	36.75	7.35	44.10	41.00	8.20	49.20	11.56%
- Under 18s	16.00	3.20	19.20	17.80	3.56	21.36	11.25%
- Under 16s & mini soccer	9.83	1.97	11.80	11.00	2.20	13.20	11.90%
If your booking meets all of the rules below, you can choose to save money and not pay VAT on the booking.							
VAT exemption rules							
The booking consists of 10 or more dates. Each booking is for the same sport. Each booking is in the same place. This condition is still met where a different pitch, court or lane is used (or a different number of pitches, courts or The gap between each session is at least 1 day but not more than 14 days (for a gap to be at least 1 day, 24 hours must elapse between the start of each The booking is to be paid for as a whole and there is written evidence to the fact. This must include evidence that payment is to be made in full whether The facilities are booked out to a school, club, association or an organisation representing affiliated clubs or constituent associations, such as a local The person to whom the facilities are booked has exclusive use of them during the bookings.							
If you want your booking to be VAT exempt, you must make sure that it meets all of the rules above. Because the rules are given to us by the government, we cannot change them.							
All bookings must be paid for in full before the start of the booking. You cannot change VAT exempt bookings once they have been paid for, so you must make sure the dates and times are right for you.							
Allotments							
Plots of 10 rods & pro rata	65.00	0.00	65.00	70.00	0.00	70.00	7.69%
Plots of 10 rods & pro rata (OAPs/Disabled)	32.50	0.00	32.50	35.00	0.00	35.00	7.69%
Refundable keys deposit	n/a	n/a	n/a	5.00	0.00	5.00	n/a
King George's Pavilion							
Main hall/tea room (hourly rate) (minimum hire 1 hour)							
Mon-Sun (9am-midnight)	11.40	0.00	11.40	12.00	0.00	12.00	5.26%
Playgroups (per morning)	28.50	0.00	28.50	30.00	0.00	30.00	5.26%
Tea room – for children's parties only (per hour) minimum 1 hour hire	9.20	0.00	9.20	10.00	0.00	10.00	8.70%
Caretaking services – set up and clear away: standard tables and/or chairs	6.90	0.00	6.90	12.46	0.00	12.46	80.58%
Refundable deposits	0.00	0.00	0.00	0.00	0.00	0.00	0.00%
Bank Holidays, New Year's Eve	Double the standard rate			Double the standard rate			n/a

	2023/24			2024/25			Increase
	Charge	VAT 20%	Total Charge	Charge	VAT 20%	Total Charge	
	£	£	£	£	£	£	
Cemeteries Burial Fees							
Includes Exclusive Right of Burial for 50 years, Interment, Memorial & Re-inscription Permits							
1 st Burial Sittingbourne, Faversham & Murston	2500.00	0.00	2,500.00	2,700.00	0.00	2,700.00	8.00%
1 st Burial Sheppey and Iwade	2290.00	0.00	2,290.00	2,475.00	0.00	2,475.00	8.08%
1 st Burial if no use of previously purchased grave Sittingbourne,	1240.00	0.00	1,240.00	1,350.00	0.00	1,350.00	8.87%
1 st Burial if no use of previously purchased grave Sheppey	1000.00	0.00	1,000.00	1,080.00	0.00	1,080.00	8.00%
2 nd Burial Sittingbourne, Faversham & Murston	1000.00	0.00	1,000.00	1,080.00	0.00	1,080.00	8.00%
2 nd Burial Sheppey and Iwade	825.00	0.00	825.00	900.00	0.00	900.00	9.09%
3 rd Burial Sittingbourne, Faversham & Murston	825.00	0.00	825.00	900.00	0.00	900.00	9.09%
Extended right of burial extension – 10 years	250.00	0.00	250.00	270.00	0.00	270.00	8.00%
Extended right of burial extension – 20 years	500.00	0.00	500.00	540.00	0.00	540.00	8.00%
Extended right of burial extension – 30 years	750.00	0.00	750.00	815.00	0.00	815.00	8.67%
Extended right of burial extension – 40 years	1000.00	0.00	1,000.00	1,080.00	0.00	1,080.00	8.00%
Cremated Remains (all sites)							
(includes Exclusive Rights to Burial for 50 years, Interment, Memorial & Re-inscription Permit)							
1 st Burial	669.70	0.00	669.70	730.00	0.00	730.00	9.00%
1 st Burial (where no use has been made of previously purchased grave)	245.00	0.00	245.00	265.00	0.00	265.00	8.16%
2 nd Burial	245.00	0.00	245.00	265.00	0.00	265.00	8.16%
3 rd Burial	245.00	0.00	245.00	265.00	0.00	265.00	8.16%
4 th Burial	245.00	0.00	245.00	265.00	0.00	265.00	8.16%
Burial of loose ashes	125.00	0.00	125.00	135.00	0.00	135.00	8.00%
Extended right of burial extension – 10 years	86.00	0.00	86.00	95.00	0.00	95.00	10.47%
Extended right of burial extension – 20 years	170.50	0.00	170.50	185.00	0.00	185.00	8.50%
Extended right of burial extension – 30 years	256.00	0.00	256.00	280.00	0.00	280.00	9.38%
Extended right of burial extension – 40 years	340.90	0.00	340.90	370.00	0.00	370.00	8.54%

	2023/24			2024/25			Increase
	Charge	VAT 20%	Total Charge	Charge	VAT 20%	Total Charge	
	£	£	£	£	£	£	
Child Burial							
Under 18 years of age	Covered by Children's Funeral Fund for England. Subject to criteria.		Covered by Children's Funeral Fund for England. Subject to criteria.				
Ancillary Services							
Issue of letter of confirmation where deed is lost	70.00	0.00	70.00	75.00	0.00	75.00	7.14%
Use of chapel in Sittingbourne	98.00	0.00	98.00	105.00	0.00	105.00	7.14%
Use of chapel in Faversham	133.00	0.00	133.00	145.00	0.00	145.00	9.02%
Turfed grave	At cost		At cost				n/a
Transfer of deed ownership	69.80	0.00	69.80	75.00	0.00	75.00	7.45%
Record search & certificate (each grave)	34.90	0.00	35.00	38.00	0.00	38.00	8.57%
Extra cost of large coffin or casket (measuring 30 inches or more)	n/a	n/a	n/a	100.00	0.00	100.00	n/a
Exhumation of coffin	2500.00	0.00	2,500.00	2,800.00	0.00	2,800.00	12.00%
Exhumation of cremated remains	335.00	0.00	335.00	375.00	0.00	375.00	11.94%
Other services (vatable)	At cost		At cost				n/a
Non-residents of Swale (not living in Swale at time of death or have not been a resident of Swale for at least 15 consecutive years) required to pay double the costs set out above (except child burials)							
Memorial Bench (Seafronts & Green Space, Excludes Cemeteries)							
Memorial bench with basic installation	900.00	180.00	1,080.00	975.00	195.00	1,170.00	8.33%
Memorial bench with concrete installation	1130.00	226.00	1,356.00	1,220.00	244.00	1,464.00	7.96%

	2023/24			2024/25			Increase
	Charge	VAT 20%	Total Charge	Charge	VAT 20%	Total Charge	
	£	£	£	£	£	£	
Travelling Fairs							
Pitch premium for days open to the public only (per day)	1023.00	0.00	1,023.00	1,100.00	0.00	1,100.00	7.53%
Pitch premium for days open to the public only (per day) Local Operator	341.00	0.00	341.00	365.00	0.00	365.00	7.04%
Use of Council Land – Travelling Fairs							
On site fee payable whether or not open to the public (including arrival and departure days)	66.00	0.00	66.00	72.50	0.00	72.50	9.85%
On site fee payable whether or not open to the public (including arrival and departure days) Local Operator	22.00	0.00	22.00	24.00	0.00	24.00	9.09%
Refundable deposit	676.50	0.00	676.50	735.00	0.00	735.00	8.65%
Use of Council Land – Travelling Shows							
On site fee for days open to the public	226.90	0.00	226.90	245.00	0.00	245.00	7.98%
On site fee payable when not open to the public (including arrival and departure days)	65.30	0.00	65.30	70.00	0.00	70.00	7.20%
Refundable deposit	676.50	0.00	676.50	735.00	0.00	735.00	8.65%
Use of Council Land – Events							
On site fee for small commercial events – day usage of open space	231.00	0.00	231.00	250.00	0.00	250.00	8.23%
On site fee for large commercial events – day usage of open space	Price on Application		Price on Application		Price on Application		n/a
On site fee for enthusiast event – day usage of open space	115.50	0.00	115.50	125.00	0.00	125.00	8.23%
On site fee for community/voluntary event – day usage of open space	0.00		0.00		0.00		0.00%
Refundable deposit	225.50	0.00	225.50	245.00	0.00	245.00	8.65%
Beach Hut Charges							
Locations now at Minster Leas and Leysdown							
Ground rental – beach hut owned	498.00	0.00	498.00	530.00	0.00	530.00	6.43%
Annual rental	1219.30	243.86	1,463.16	1,300.00	260.00	1,560.00	6.62%
Weekly rental	88.00	17.60	105.60	94.00	18.80	112.80	6.82%
Refundable keys deposit	25.00	0.00	25.00	30.00	0.00	30.00	20.00%
Transfer of an owned beach hut licence	A fee of three times the ground rent or 10% of the sale value whichever is greatest		A fee of three times the ground rent or 10% of the sale value whichever is greatest				n/a
Purchase of beach hut	Market price		Market price				n/a
Access Over Open Space Licence							
Used for residential properties requiring access over our land to undertake works/deliveries etc.							
Standard fee	73.70	0.00	73.70	85.00	0.00	85.00	15.33%

	2023/24			2024/25			Increase
	Charge	VAT 20%	Total Charge	Charge	VAT 20%	Total Charge	
	£	£	£	£	£	£	
Traffic Regulation Order Applications							
<i>On application (yellow lines and changes to existing orders)</i>							
Small (1-30 consultations)	1210.00	0.00	1,210.00	1,310.00	0.00	1,310.00	8.26%
Medium (31-50 consultations)	1430.00	0.00	1,430.00	1,550.00	0.00	1,550.00	8.39%
Large (50+ consultations)	1760.00	0.00	1,760.00	1,910.00	0.00	1,910.00	8.52%
<i>On application (loading bays, single bays)</i>							
Small (1-30 consultations)	575.00	0.00	575.00	620.00	0.00	620.00	7.83%
Medium (31-50 consultations)	860.00	0.00	860.00	940.00	0.00	940.00	9.30%
Large (50+ consultations)	1150.00	0.00	1,150.00	1,250.00	0.00	1,250.00	8.70%
<i>No objections received (yellow lines and changes to existing orders)</i>							
All size consultations	575.00	0.00	575.00	620.00	0.00	620.00	7.83%
<i>No objections received (loading bays, single bays)</i>							
All size consultations	286.00	0.00	286.00	310.00	0.00	310.00	8.39%
<i>Objections received (Joint Transportation Board report)</i>							
All size consultations	286.00	0.00	286.00	310.00	0.00	310.00	8.39%
<i>Progress/implement scheme (yellow lines and changes to existing orders)</i>							
Small (1-30 consultations)	575.00	0.00	575.00	630.00	0.00	630.00	9.57%
Medium (31-50 consultations)	685.00	0.00	685.00	750.00	0.00	750.00	9.49%
Large (50+ consultations)	810.00	0.00	810.00	900.00	0.00	900.00	11.11%
<i>Progress/implement scheme (loading bays, single bays)</i>							
Small (1-30 consultations)	122.00	0.00	122.00	130.00	0.00	130.00	6.56%
Medium (31-50 consultations)	122.00	0.00	122.00	130.00	0.00	130.00	6.56%
Large (50+ consultations)	122.00	0.00	122.00	130.00	0.00	130.00	6.56%
Inclusion of new or amended waiting restrictions into Traffic Regulation Order	1210.00	0.00	1,210.00	1,320.00	0.00	1,320.00	9.09%
White Bar Markings							
Installation of new white bar marking across vehicle crossing	141.00	28.20	169.20	154.17	30.83	185.00	9.34%
Re-painting existing white bar marking across vehicle crossing	118.00	23.60	141.60	129.17	25.83	155.00	9.47%
Installation of Advisory Bays on Private Lane (e.g. Disabled Bay in Housing Association Car Park)							
Installation of Advisory Parking Bay on Private Land	110.00	0.00	110.00	116.40	0.00	116.40	5.82%
Street Naming & Numbering							
Changing or requesting new property	82.50	0.00	82.50	90.75	0.00	90.75	10.00%
New street name	165.00	0.00	165.00	181.50	0.00	181.50	10.00%
New street developments (4 or more properties/units) per property/unit with minimum charge of £180	55.00	0.00	55.00	60.50	0.00	60.50	10.00%
Provision of historical information relating to street naming & numbering	33.00	0.00	33.00	36.30	0.00	36.30	10.00%
Changing street name	770.00	0.00	770.00	847.00	0.00	847.00	10.00%

	2023/24			2024/25			Increase
	Charge	VAT 20%	Total Charge	Charge	VAT 20%	Total Charge	
	£	£	£	£	£	£	
Harbour Mooring Fees							
Faversham Town Quay per night	8.60	1.72	10.32	9.40	1.88	11.28	9.30%
Garden Waste Subscription (brown bins – domestic)							
Fortnightly collection of garden waste (excluding Christmas where service is suspended for 2 weeks). Fee includes hire of bin. Price is per annum	55.00	0.00	55.00	59.00	0.00	59.00	7.27%
Bulky Waste Collections							
Charge covers up to 4 bulky items. If white goods, charge covers only one item.	30.00	0.00	30.00	32.50	0.00	32.50	8.33%
Clinical Waste Collection							
Residents receive up to 2 free collections per annum then any subsequent collections will be charged at the following rates per collection	n/a	n/a	n/a	3.50	0.00	3.50	n/a
Wheeled Bins for new developments							
Wheeled bins 140 litre	45.20	0.00	45.20	47.90	0.00	47.90	5.97%
Wheeled bins 180 litre	51.20	0.00	51.20	54.20	0.00	54.20	5.86%
Wheeled bins 240 litre	51.20	0.00	51.20	54.20	0.00	54.20	5.86%
Wheeled bins 1,100 litre	497.00	0.00	497.00	525.90	0.00	525.90	5.81%
Food waste container 23 litre	11.90	0.00	11.90	12.60	0.00	12.60	5.88%
Kitchen caddy 5 litre	6.00	0.00	6.00	6.40	0.00	6.40	6.67%
Bin repairs	n/a	n/a	n/a	15.00	0.00	15.00	n/a
Replacement domestic 180 litre or 240 litre refuse or recycling bin if damaged, lost or stolen (unless damaged during emptying by contractor). This fee includes delivery of new bin and removal/ disposal of old bin.	30.00	0.00	30.00	32.00	0.00	32.00	6.67%
Note: Wheeled bins are non-vatable when supplied directly to a householder for domestic/household waste							
Additional Litter Bins (each)							
145 litre galvanised (fee does not include emptying the bin)	495.00	99.00	594.00	530.00	106.00	636.00	7.07%
Annual emptying cost	n/a	n/a	n/a	130.00	0.00	130.00	n/a
Bin Store Clearance							
Per occasion	175.00	0.00	175.00	200.00	0.00	200.00	14.29%
Wheeled Bins for Community Events							
Provision of wheeled bins for events (cost per occasion) – delivery/ collection charge	113.50	0.00	113.50	122.00	0.00	122.00	7.49%
Wheeled bin hire (cost per bin)	14.30	0.00	14.30	15.50	0.00	15.50	8.39%
Servicing of bins during event	Price on application		Price on application				0.00%

	2023/24			2024/25			Increase
	Charge	VAT 20%	Total Charge	Charge	VAT 20%	Total Charge	
	£	£	£	£	£	£	
Radar Key for Disabled Toilets							
Fee	3.00	0.00	3.00	3.50	0.00	3.50	16.67%
Environmental – Fixed Penalty Notices (FPN)							
Fly tipping (level 1)* - single item or black bag, no criteria from level 2 met	400.00	0.00	400.00	600.00	0.00	600.00	50.00%
Fly tipping (level 2) - multiple items, or multiple locations, or hazardous waste, or blocking access, or specialist equipment required to clear any item	400.00	0.00	400.00	1000.00	0.00	1,000.00	150.00%
Littering (level 1)** - single item of litter eg cigarette butt, no criteria from level 2 met	150.00	0.00	150.00	200.00	0.00	200.00	33.33%
Littering (level 2) - repeated offence, multiple items, littering from vehicles, hazardous waste, littering into a watercourse	150.00	0.00	150.00	500.00	0.00	500.00	233.33%
Householders/Commercial duty of care – lack of care in disposal of waste*	400.00	0.00	400.00	600.00	0.00	600.00	50.00%
Refuse left out inappropriately	80.00	0.00	80.00	80.00	0.00	80.00	0.00%
Graffiti	150.00	0.00	150.00	150.00	0.00	150.00	0.00%
Fly posting	150.00	0.00	150.00	150.00	0.00	150.00	0.00%
Waste carrier offences	300.00	0.00	300.00	300.00	0.00	300.00	0.00%
Failure to comply with a Community Protection Notice	100.00	0.00	100.00	100.00	0.00	100.00	0.00%
Breach of any Public Space Protection Orders (PSPOs)	100.00	0.00	100.00	100.00	0.00	100.00	0.00%
*Reduced to £300 if paid in full within 10 days (23/24 charge), reduced to £450 if paid in full within 14 days (24/25 charge)							
**Reduced to £150 if paid in in full within 14 days (24/25 charge)							

	2023/24			2024/25			Increase
	Charge	VAT 20%	Total Charge	Charge	VAT 20%	Total Charge	
	£	£	£	£	£	£	
Animal Welfare Licensing							
The Animal Welfare (Licensing of Activities Involving Animals) (England) Regulations 2018 came into force on 1 October 2018. Charges have been calculated using the Local Government Association guidance document on locally set licence fees ('Open for Business').							
Part A - Covers the application and authorisation process.							
Part B - Is the cost for administering and enforcing the legislative framework.							
Boarding in Kennels for Dogs, Boarding for Cats, Day Care for Dogs, Home Boarding for Dogs, Breeding Dogs and Selling Animals as Pets							
(This fee applies to both arranging the provision of accommodation for other people's dogs and/or host families where dogs are boarded within the Borough.)							
Part A ¹	239.40	0.00	239.40	263.50	0.00	263.50	10.07%
Part B							
1 Star and 2 Star establishments - 1 year licence (Boarders up to 50 dogs; Breeders with 1 - 5 breeding bitches; Pet shops with up to 3 groups of animals (i.e fish, reptiles, cats, dogs etc).	192.00	0.00	192.00	212.00	0.00	212.00	10.42%
1 Star and 2 Star establishments - 1 year licence (Boarders with 51 or more dogs; Breeders with 6 or more breeding bitches)	n/a	n/a	n/a	233.00	0.00	233.00	n/a
3 Star and 4 Star establishments - 2 year licence (Boarders up to 50 dogs; Breeders with 1 - 5 breeding bitches; Pet shops with up to 3 groups of animals).	320.00	0.00	320.00	352.00	0.00	352.00	10.00%
3 Star and 4 Star establishments - 2 year licence (Boarders with 51 or more dogs; Breeders with 6 or more breeding bitches).	n/a	n/a	n/a	387.00	0.00	387.00	n/a
5 Star establishments - 3 year licence (Boarders up to 50 dogs; Breeders with 1 - 5 breeding bitches; Pet shops with up to 3 groups of animals).	449.00	0.00	449.00	494.00	0.00	494.00	10.02%
5 Star establishments - 3 year licence (Boarders with 51 or more dogs; Breeders with 6 or more breeding bitches).	n/a	n/a	n/a	543.00	0.00	543.00	n/a
Charge for each additional 'group' of animals being sold as pets (i.e fish, reptiles, dogs, cats etc)	n/a	n/a	n/a	30.00	0.00	30.00	n/a
Hiring of Horses							
Part A ¹	239.40	0.00	239.40	263.50	0.00	263.50	10.07%
Part B							
1 Star and 2 Star establishments - 1 year licence (1 - 10 horses) ³	192.00	0.00	192.00	212.00	0.00	212.00	10.42%
1 Star and 2 Star establishments - 1 year licence (11 or more horses) ³	n/a	n/a	n/a	233.00	0.00	233.00	n/a
3 Star and 4 Star establishments - 2 year licence (1 - 10 horses) ²	320.00	0.00	320.00	352.00	0.00	352.00	10.00%
3 Star and 4 Star establishments - 2 year licence (11 or more horses) ²	n/a	n/a	n/a	387.00	0.00	387.00	n/a
5 Star establishments - 3 year licence (1 - 10 horses) ²	449.00	0.00	449.00	494.00	0.00	494.00	10.02%
5 Star establishments - 3 year licence (11 or more horses) ²	n/a	n/a	n/a	543.00	0.00	543.00	n/a

	2023/24			2024/25			Increase
	Charge	VAT 20%	Total Charge	Charge	VAT 20%	Total Charge	
	£	£	£	£	£	£	
Keeping or Training Animals for Exhibition							
Part A							
For a 3 year licence ¹	240.00	0.00	240.00	264.00	0.00	264.00	10.00%
Part B							
For a 3 year licence ³	449.00	0.00	449.00	494.00	0.00	494.00	10.02%
Dangerous Wild Animal Licence							
Part A							
For a 2 year licence ¹	239.50	0.00	239.50	263.50	0.00	263.50	10.02%
Part B							
For a 2 year licence ³	320.00	0.00	320.00	352.00	0.00	352.00	10.00%
Zoo Licence (Please discuss your application with the Animal Control Officer prior to applying for a licence.)							
Part A							
For a 4 year licence ²	1078.00	0.00	1,078.00	1,186.00	0.00	1,186.00	10.02%
Part B							
For a 4 year licence ³	596.00	0.00	596.00	656.00	0.00	656.00	10.07%
¹ Plus vet fees based upon an hourly rate (including travel time)							
² Plus vet fees for an initial inspection based upon an hourly rate (including travel time)							
³ Plus annual vet fees based upon an hourly rate (including travel time)							
Other Charges							
Licence renewals	charged as new applications		charged as new applications				n/a
Request for re-inspection (for all licences) (plus vet fees if applicable)	102.10	0.00	102.10	112.00	0.00	112.00	9.70%
Requests for Variations							
Administration amendment only	38.70	0.00	38.70	42.50	0.00	42.50	9.82%
Inspector visit (if required) (additional to administration charge)	63.50	0.00	63.50	70.00	0.00	70.00	10.24%
Vet fees	hourly rate plus travel time		hourly rate plus travel time				n/a
Stray Dog Collection							
Statutory charge as per legislation	25.00	0.00	25.00	25.00	0.00	25.00	0.00%
Additional fee for collecting/returning stray dogs	39.50	0.00	39.50	42.00	0.00	42.00	6.33%
Out of hours additional fee for collecting/ returning stray dogs	50.80	0.00	50.80	54.00	0.00	54.00	6.30%
Transport fee for returning dog to owner after a kennel stay	33.90	0.00	33.90	36.00	0.00	36.00	6.19%
Kennel stay fee per night	24.00	24.00	24.00	25.50	0.00	25.50	6.25%
*If we are unable to return a dog to the owner straight away and the dog is taken to the kennels, then the dog owner will be charged the cost of kennelling the dog.							
Pest Control							
A range of pest control services may be offered - see our website for up to date details	Price on application		Price on application				

	2023/24			2024/25			Increase
	Charge	VAT 20%	Total Charge	Charge	VAT 20%	Total Charge	
	£	£	£	£	£	£	
Environmental Health							
(T Beattie)							
Food Export Certificate							
For businesses already in receipt of Export Health Certificate (EHC) issued by Swale BC	137.00	0.00	137.00	146.00	0.00	146.00	6.57%
For new businesses applying for export certificates	284.00	0.00	284.00	302.00	0.00	302.00	6.34%
Admin charge for changes to certificate	27.00	0.00	27.00	29.00	0.00	29.00	7.41%
Sampling associated with Export Health Certificates (per hour)	65.83	13.17	79.00	70.83	14.17	85.00	7.60%
EHC for transit to destination country	39.60	0.00	39.60	42.00	0.00	42.00	6.06%
Voluntary Surrender of Food							
Charge for food unfit for human consumption or unsuitable for sale	231.00	0.00	231.00	247.00	0.00	247.00	6.93%
Chartered Institute of Environmental Health (CIEH) Level 2 Award Training in Food Safety in Catering							
Food Hygiene Rating Scheme							
Fee to food businesses for re-inspection and re-scoring	185.00	0.00	185.00	205.00	0.00	205.00	10.81%
Food Business Advice							
Food hygiene advice (per hour)	65.83	13.17	79.00	70.83	14.17	85.00	7.60%
Registration Fee under the Local Government (Miscellaneous Provision) Act							
(Relates to establishments offering cosmetic piercing, electrolysis, tattooing or acupuncture)							
Standard fee	338.00	0.00	338.00	354.00	0.00	354.00	4.73%
Supplementary treatment registration fee (for additional beauty treatment registration inspection either at or after initial registration)	61.70	0.00	61.70	64.00	0.00	64.00	3.73%
Tattoo and Beauty Treatment Events (falling within the Local Government (Miscellaneous Provisions) Act)	226.00	0.00	226.00	222.00	0.00	222.00	-1.77%
Tattoo and Beauty Treatment Event charge for Artists (new artist registrations)	27.50	0.00	27.50	35.00	0.00	35.00	27.27%
Requests for Environmental Information (e.g. Contaminated land)							
Charge per hour	23.00	4.60	27.60	23.00	4.60	27.60	0.00%
Requests for Enhanced Environmental Information for Contaminated Land and Professional Opinion							
Charge per hour	65.83	13.17	79.00	71.00	14.20	85.20	7.85%
Charges for photocopying apply at 10p per page plus postage							
Pre-Application Consultation for Environmental Health Advice for Acoustics, Air Quality, Contaminated Land Assessments							
Charge per hour	65.83	13.17	79.00	71.00	14.20	85.20	7.85%
Private Water Supplies Regulations 2016 & 2018 Amendments							
Risk assessment (hourly rate)	65.83	13.17	79.00	71.00	14.20	85.20	7.85%
Sampling (hourly rate)	65.83	13.17	79.00	71.00	14.20	85.20	7.85%
Investigation (hourly rate)	65.83	13.17	79.00	71.00	14.20	85.20	7.85%
Derogation request	65.83	13.17	79.00	71.00	14.20	85.20	7.85%
Analysis – Group A	n/a	n/a	n/a	n/a	n/a	n/a	n/a
Analysis – Group B	n/a	n/a	n/a	n/a	n/a	n/a	n/a
Analysis – audit monitoring	n/a	n/a	n/a	n/a	n/a	n/a	n/a

	2023/24			2024/25			Increase
	Charge	VAT 20%	Total Charge	Charge	VAT 20%	Total Charge	
	£	£	£	£	£	£	
Housing & Community Services							
(S Curtis)							
Taxi Licensing							
Vehicle licence for 1 year	290.00	0.00	290.00	290.00	0.00	290.00	0.00%
Private Hire operator licence valid for 5 years	430.00	0.00	430.00	430.00	0.00	430.00	0.00%
Licence and plate for temporary hire vehicle	40.00	0.00	40.00	40.00	0.00	40.00	0.00%
Knowledge test – initial	25.00	0.00	25.00	25.00	0.00	25.00	0.00%
Knowledge test – re-sit	25.00	0.00	25.00	25.00	0.00	25.00	0.00%
Dual / Private Hire Drivers Badge for 1 year (for medical or over 70 years of age)	50.00	0.00	50.00	50.00	0.00	50.00	0.00%
Upgrade Private Hire Drivers Badge to a Dual Badge	35.00	0.00	35.00	35.00	0.00	35.00	0.00%
Dual / Private Hire Drivers Badge for 3 years	150.00	0.00	150.00	150.00	0.00	150.00	0.00%
Non-refundable plate fee (plate number only issued once)	50.00	0.00	50.00	50.00	0.00	50.00	0.00%
Replacement plate	15.00	0.00	15.00	15.00	0.00	15.00	0.00%
Change of address	10.00	0.00	10.00	10.00	0.00	10.00	0.00%
Change of ownership licensed vehicle	35.00	0.00	35.00	35.00	0.00	35.00	0.00%
Dual / Private Hire Drivers badge replacement	10.00	0.00	10.00	10.00	0.00	10.00	0.00%
Replacement paper licence certificate	10.00	0.00	10.00	10.00	0.00	10.00	0.00%
Change of vehicle on an existing plate	80.00	0.00	80.00	80.00	0.00	80.00	0.00%
Street Trading Licensing							
Annual consents (not events)	143.00	0.00	143.00	151.30	0.00	151.30	5.80%
6 month consents (not events)	71.50	0.00	71.50	75.65	0.00	75.65	5.80%
One off consent	10.00	0.00	10.00	10.60	0.00	10.60	6.00%
Assistants Badge	16.50	0.00	16.50	17.45	0.00	17.45	5.76%
Gambling Licensing							
New Applications/Applications for Provisional Statement							
Small casino	8000.00	0.00	8,000.00	8,000.00	0.00	8,000.00	0.00%
Large casino	10000.00	0.00	10,000.00	10,000.00	0.00	10,000.00	0.00%
Bingo club	3500.00	0.00	3,500.00	3,500.00	0.00	3,500.00	0.00%
Betting premises	3000.00	0.00	3,000.00	3,000.00	0.00	3,000.00	0.00%
Tracks	2500.00	0.00	2,500.00	2,500.00	0.00	2,500.00	0.00%
Family entertainment centres	2000.00	0.00	2,000.00	2,000.00	0.00	2,000.00	0.00%
Adult gaming centre	2000.00	0.00	2,000.00	2,000.00	0.00	2,000.00	0.00%
Temporary use notice	500.00	0.00	500.00	500.00	0.00	500.00	0.00%
Licence Applications (Provisional Statement Holders)							
Small casino	3000.00	0.00	3,000.00	3,000.00	0.00	3,000.00	0.00%
Large casino	5000.00	0.00	5,000.00	5,000.00	0.00	5,000.00	0.00%
Bingo club	1200.00	0.00	1,200.00	1,200.00	0.00	1,200.00	0.00%
Betting premises	1200.00	0.00	1,200.00	1,200.00	0.00	1,200.00	0.00%
Tracks	950.00	0.00	950.00	950.00	0.00	950.00	0.00%
Family entertainment centre	950.00	0.00	950.00	950.00	0.00	950.00	0.00%
Adult gaming centre	1200.00	0.00	1,200.00	1,200.00	0.00	1,200.00	0.00%

	2023/24			2024/25			Increase
	Charge	VAT 20%	Total Charge	Charge	VAT 20%	Total Charge	
	£	£	£	£	£	£	
Annual Fee							
Small casino	5000.00	0.00	5,000.00	5,000.00	0.00	5,000.00	0.00%
Large casino	10000.00	0.00	10,000.00	10,000.00	0.00	10,000.00	0.00%
Bingo club	1000.00	0.00	1,000.00	1,000.00	0.00	1,000.00	0.00%
Betting premises	600.00	0.00	600.00	600.00	0.00	600.00	0.00%
Tracks	1000.00	0.00	1,000.00	1,000.00	0.00	1,000.00	0.00%
Family entertainment centres	750.00	0.00	750.00	750.00	0.00	750.00	0.00%
Adult gaming centre	1000.00	0.00	1,000.00	1,000.00	0.00	1,000.00	0.00%
Application to Vary							
Small casino	4000.00	0.00	4,000.00	4,000.00	0.00	4,000.00	0.00%
Large casino	5000.00	0.00	5,000.00	5,000.00	0.00	5,000.00	0.00%
Bingo club	1750.00	0.00	1,750.00	1,750.00	0.00	1,750.00	0.00%
Betting premises	1500.00	0.00	1,500.00	1,500.00	0.00	1,500.00	0.00%
Tracks	1250.00	0.00	1,250.00	1,250.00	0.00	1,250.00	0.00%
Family entertainment centres	1000.00	0.00	1,000.00	1,000.00	0.00	1,000.00	0.00%
Adult gaming centre	1000.00	0.00	1,000.00	1,000.00	0.00	1,000.00	0.00%
Copy licence	25.00	0.00	25.00	25.00	0.00	25.00	0.00%
Notification of change	50.00	0.00	50.00	50.00	0.00	50.00	0.00%
Application to Transfer a Licence							
Small casino	1800.00	0.00	1,800.00	1,800.00	0.00	1,800.00	0.00%
Large casino	2150.00	0.00	2,150.00	2,150.00	0.00	2,150.00	0.00%
Bingo club	1200.00	0.00	1,200.00	1,200.00	0.00	1,200.00	0.00%
Betting premises	1200.00	0.00	1,200.00	1,200.00	0.00	1,200.00	0.00%
Tracks	950.00	0.00	950.00	950.00	0.00	950.00	0.00%
Family entertainment centres	950.00	0.00	950.00	950.00	0.00	950.00	0.00%
Adult gaming centre	1200.00	0.00	1,200.00	1,200.00	0.00	1,200.00	0.00%
Application for Re-Instatement							
Small casino	1800.00	0.00	1,800.00	1,800.00	0.00	1,800.00	0.00%
Large casino	2150.00	0.00	2,150.00	2,150.00	0.00	2,150.00	0.00%
Bingo club	1200.00	0.00	1,200.00	1,200.00	0.00	1,200.00	0.00%
Betting premises	1200.00	0.00	1,200.00	1,200.00	0.00	1,200.00	0.00%
Tracks	950.00	0.00	950.00	950.00	0.00	950.00	0.00%
Family entertainment centres	950.00	0.00	950.00	950.00	0.00	950.00	0.00%
Adult gaming centre	1200.00	0.00	1,200.00	1,200.00	0.00	1,200.00	0.00%
Sex Establishment Licensing (sex shop, sex cinema and sex encounter venue)							
Application fee and 1 st licence	4974.00	0.00	4,974.00	5,262.50	0.00	5,262.50	5.80%
Annual licence renewal	772.00	0.00	772.00	817.00	0.00	817.00	5.83%
Application to vary	891.00	0.00	891.00	943.00	0.00	943.00	5.84%
Transfer of licence	34.10	0.00	34.10	36.00	0.00	36.00	5.57%
Duplicate licence	17.10	0.00	17.10	18.10	0.00	18.10	5.85%

	2023/24			2024/25			Increase
	Charge	VAT 20%	Total Charge	Charge	VAT 20%	Total Charge	
	£	£	£	£	£	£	
Scrap Metal Dealers Licensing							
Site licence	535.00	0.00	535.00	566.00	0.00	566.00	5.79%
Site licence renewal	511.00	0.00	511.00	540.65	0.00	540.65	5.80%
Collections licence, grant or renewal	250.00	0.00	250.00	264.50	0.00	264.50	5.80%
Variation – collector to site	86.00	0.00	86.00	91.00	0.00	91.00	5.81%
Variation – site to collector	63.00	0.00	63.00	66.65	0.00	66.65	5.79%
Variation (minor administration, such as change of address)	40.00	0.00	40.00	42.35	0.00	42.35	5.88%
Change of site manager	120.00	0.00	120.00	127.00	0.00	127.00	5.83%
Pleasure Boat Licence							
Licence	165.00	0.00	165.00	174.60	0.00	174.60	5.82%
Pavement Licence							
Application Fee	100.00	0.00	100.00	100.00	0.00	100.00	0.00%
CCTV Services (S Curtis)							
Swale Radio Link Annual Charge							
Charities	150.00	30.00	180.00	150.00	30.00	180.00	0.00%
Independent Businesses	200.00	40.00	240.00	200.00	40.00	240.00	0.00%
Large Organisation	350.00	70.00	420.00	350.00	70.00	420.00	0.00%
Third Party Service Charges							
Insurance Company Footage Review	70.00	14.00	84.00	74.04	14.81	88.85	5.77%
CCTV Services which may include design, installation, monitoring, maintenance, upgrades and decommissioning	Price on application		Price on application				n/a
Legal (C Valmond)							
Legal Charges for Third Parties							
Hourly rate (no VAT)	247.00	0.00	247.00	271.00	0.00	271.00	9.72%
Hourly rate (when VAT applicable)	247.00	49.40	296.40	271.00	54.20	325.20	9.72%
Note: VAT may be chargeable depending on the nature of the transaction. VAT is not payable in relation to most income (as most income is S106 related, which derives from a statutory function) but VAT is payable in certain circumstances, e.g. charging for provision of extra copies of documents.							
Revenues & Benefits (Z Kent)							
Council Tax liability orders	60.00	0.00	60.00	66.00	0.00	66.00	10.00%
Council Tax summons	43.00	0.00	43.00	47.30	0.00	47.30	10.00%
Business rates liability order	103.00	0.00	103.00	66.00	0.00	66.00	-35.92%
Business rates summons	0.00	0.00	0.00	47.30	0.00	47.30	n/a

	2023/24			2024/25			Increase
	Charge	VAT 20%	Total Charge	Charge	VAT 20%	Total Charge	
	£	£	£	£	£	£	
Property							
(J Johnson)							
Room Hire of Swale House							
Non-Commercial							
Council chamber (half day)	82.50	16.50	99.00	87.29	17.46	104.75	5.81%
Council chamber (full day)	137.50	27.50	165.00	145.46	29.09	174.55	5.79%
Committee room (half day)	55.00	11.00	66.00	58.21	11.64	69.85	5.84%
Committee room (full day)	82.50	16.50	99.00	87.29	17.46	104.75	5.81%
Assembly room (half day)	41.25	8.25	49.50	43.63	8.73	52.36	5.77%
Assembly room (full day)	68.80	13.76	82.56	72.79	14.56	87.35	5.80%
Commercial							
Council chamber (half day)	165.00	33.00	198.00	174.58	34.92	209.50	5.81%
Council chamber (full day)	275.00	55.00	330.00	290.96	58.19	349.15	5.80%
Committee room (half day)	110.00	22.00	132.00	116.38	23.28	139.66	5.80%
Committee room (full day)	165.00	33.00	198.00	174.58	34.92	209.50	5.81%
Assembly room (half day)	82.50	16.50	99.00	87.29	17.46	104.75	5.81%
Assembly room (full day)	137.50	27.50	165.00	145.46	29.09	174.55	5.79%
Landlord's Consent Fee							
Assignments, subletting, charging *	400.00	80.00	480.00	423.21	84.64	507.85	5.80%
Alterations *	400.00	80.00	480.00	423.21	84.64	507.85	5.80%
Commercial wayleaves / easements*	875.00	175.00	1,050.00	925.75	185.15	1,110.90	5.80%
Parking space licences	n/a	n/a	n/a	200.00	40.00	240.00	n/a

* VAT is only applicable if the rent is subject to VAT.

	2023/24			2024/25			Increase
	Charge	VAT 20%	Total Charge	Charge	VAT 20%	Total Charge	
	£	£	£	£	£	£	
FEES AND CHARGES SET NATIONALLY BY THE GOVERNMENT							
Housing (C. Hudson)							
Houses in Multiple Occupation Licensing							
New Application							
Non-accredited landlord	792.40	0.00	792.40	838.35	0.00	838.35	5.80%
Accredited landlord	673.50	0.00	673.50	712.55	0.00	712.55	5.80%
Renewal of Application							
Non-accredited landlord	621.00	0.00	621.00	657.00	0.00	657.00	5.80%
Accredited landlord	528.00	0.00	528.00	558.60	0.00	558.60	5.80%
Mobile Home Site Licence Fee							
New Mobile Home Site Licence Application Fee							
1-5 mobile homes on site	171.60	0.00	171.60	181.55	0.00	181.55	5.80%
6-24 mobile homes on site	235.50	0.00	235.50	249.15	0.00	249.15	5.80%
25-99 mobile homes on site	299.50	0.00	299.50	316.85	0.00	316.85	5.79%
100+ mobile homes on site	344.30	0.00	344.30	364.25	0.00	364.25	5.79%
Annual Mobile Home Site Inspection Fee							
Relevant sites occupied solely by owners and family members	No charge		No charge				
1-5 mobile homes on site	No charge		No charge				
6-24 mobile homes on site	192.90	0.00	192.90	204.10	0.00	204.10	5.81%
25-99 mobile homes on site	231.00	0.00	231.00	244.40	0.00	244.40	5.80%
100+ mobile homes on site	278.90	0.00	278.90	295.10	0.00	295.10	5.81%
Fee to Transfer or Amend Mobile Home Site Licence							
Transfer or amend mobile home site licence	145.10	0.00	145.10	153.50	0.00	153.50	5.79%
Fee for the Deposit of Mobile Home Site Rules							
Deposit of mobile home site rules	204.50	0.00	204.50	216.35	0.00	216.35	5.79%
Smoke and Carbon Monoxide Regulations 2015							
Fine level progresses to maximum fine permitted (1st offence £1,500, 2nd £2,500, 3rd £5,000)							
Penalty charge for non-compliance of Smoke or CO Alarm Regulations	5000.00	0.00	5,000.00	5,290.00	0.00	5,290.00	5.80%
The Redress Scheme for Lettings Agency Work & Management Work Order 2014							
Fine level progresses to maximum fine permitted (1st offence £2,500, 2nd £5,000)							
Penalty charge for non-compliance of Redress Scheme for Letting Agents Order	5000.00	0.00	5,000.00	5,290.00	0.00	5,290.00	5.80%

	2023/24			2024/25			Increase
	Charge	VAT 20%	Total Charge	Charge	VAT 20%	Total Charge	
	£	£	£	£	£	£	
Non-Compliance with Minimum Energy Standards in Private Rented Properties							
Breaching the ban on letting a property with an F or G rating for less than 3 months (Statutory Maximum £2,000)							
First offence £1,000 (or £750 if paid within 21 days)	1000.00	0.00	1,000.00	1,000.00	0.00	1,000.00	0.00%
All other offences £2,000 (or £1,500 if paid within 21 days)	2000.00	0.00	2,000.00	2,000.00	0.00	2,000.00	0.00%
Breaching the ban on letting a property with an F or G rating for more than three months (Statutory Maximum £4,000)							
First offence £2,000 (or £1,500 if paid within 21 days)	2000.00	0.00	2,000.00	2,000.00	0.00	2,000.00	0.00%
All other offences £4,000 (or £3,000 if paid within 21 days)	4000.00	0.00	4,000.00	4,000.00	0.00	4,000.00	0.00%
Registering false or misleading information on the Private Rented Sector Exemptions Register (Statutory Maximum £1,000)							
First offence £500 (or £375 if paid within 21 days)	500.00	0.00	500.00	500.00	0.00	500.00	0.00%
All other offences £2,000 (or £1,500 if paid within 21 days)	2000.00	0.00	2,000.00	2,000.00	0.00	2,000.00	0.00%
Failing to provide information to the council demanded by a Compliance Notice (Statutory Maximum £2,000)							
First offence £1,000 (or £750 if paid within 21 days)	1000.00	0.00	1,000.00	1,000.00	0.00	1,000.00	0.00%
All other offences £2,000 (or £1,500 if paid within 21 days)	2000.00	0.00	2,000.00	2,000.00	0.00	2,000.00	0.00%
Planning (J Johnson)							
Planning Fees	The full details of current Planning fees can be found on https://ecab.planningportal.co.uk/uploads/english_application_fees.pdf						
Environmental Health (T Beattie)							
Public Health Control of Diseases Act 1984							
Various Fixed Penalty Notices (FPN's) issued under the Coronavirus legislation							
Pollution Prevention Control (PPC)							
A2 Process Application Fees							
A2 New application	3363.00	0.00	3,363.00	3,363.00	0.00	3,363.00	0.00%
Additional fee for operating without a permit (A2 and Standard Part B)	1188.00	0.00	1,188.00	1,188.00	0.00	1,188.00	0.00%
A2 Process Subsistence Fees							
A2 Low	1447.00	0.00	1,447.00	1,447.00	0.00	1,447.00	0.00%
A2 Medium	1610.00	0.00	1,610.00	1,610.00	0.00	1,610.00	0.00%
A2 High	1747.00	0.00	1,747.00	1,747.00	0.00	1,747.00	0.00%
A2 Low (E-PRTR)	1551.00	0.00	1,551.00	1,551.00	0.00	1,551.00	0.00%
A2 Medium (E-PRTR)	1715.00	0.00	1,715.00	1,715.00	0.00	1,715.00	0.00%
A3 High (E-PRTR)	2438.00	0.00	2,438.00	2,438.00	0.00	2,438.00	0.00%
Part B Process Application Fees							
Part B (Standard Process)	1650.00	0.00	1,650.00	1,650.00	0.00	1,650.00	0.00%
Part B Standard Process Subsistence Fees							
Part B Subsistence low	772.00	0.00	772.00	772.00	0.00	772.00	0.00%
Part B Subsistence medium	1161.00	0.00	1,161.00	1,161.00	0.00	1,161.00	0.00%
Part B Subsistence high	1747.00	0.00	1,747.00	1,747.00	0.00	1,747.00	0.00%

	2023/24			2024/25			Increase
	Charge	VAT 20%	Total Charge	Charge	VAT 20%	Total Charge	
	£	£	£	£	£	£	
Part B Reduced Fee Application Fees (including car re-sprayers)							
Reduced fee application fee	362.00	0.00	362.00	362.00	0.00	362.00	0.00%
Part B Reduced Fee Subsistence Fees (including car re-sprayers)							
Reduced fee subsistence low	228.00	0.00	228.00	228.00	0.00	228.00	0.00%
Reduced fee subsistence medium	365.00	0.00	365.00	365.00	0.00	365.00	0.00%
Reduced fee subsistence high	548.00	0.00	548.00	548.00	0.00	548.00	0.00%
Petrol Vapour Recovery I and Dry Cleaners Application Fees							
PVR I & DC New Application	155.00	0.00	155.00	155.00	0.00	155.00	0.00%
Petrol Vapour Recovery I and Dry Cleaners Subsistence Fees							
PVR I and DC subsistence fees low	79.00	0.00	79.00	79.00	0.00	79.00	0.00%
PVR I and DC subsistence fees medium	158.00	0.00	158.00	158.00	0.00	158.00	0.00%
PVR I and DC subsistence fees high	237.00	0.00	237.00	237.00	0.00	237.00	0.00%
Petrol Vapour Recovery I & II Combined Application Fees							
PVR I & II Application Fees	257.00	0.00	257.00	257.00	0.00	257.00	0.00%
Petrol Vapour Recovery I & II Combined Subsistence Fees							
PVR I & II Subsistence low	113.00	0.00	113.00	113.00	0.00	113.00	0.00%
PVR I & II Subsistence medium	226.00	0.00	226.00	226.00	0.00	226.00	0.00%
PVR I & II Subsistence high	341.00	0.00	341.00	341.00	0.00	341.00	0.00%
Part B Mobile Concrete Crusher Plant – Application Fee per Number of Permits							
1 – 2	1650.00	0.00	1,650.00	1,650.00	0.00	1,650.00	0.00%
3 – 7	985.00	0.00	985.00	985.00	0.00	985.00	0.00%
8 or more	498.00	0.00	498.00	498.00	0.00	498.00	0.00%
Part B Mobile Concrete Crusher Plant – Subsistence Fee per Number of Permits							
1 – 2 Low	626.00	0.00	626.00	626.00	0.00	626.00	0.00%
1 – 2 Medium	1034.00	0.00	1,034.00	1,034.00	0.00	1,034.00	0.00%
1 – 2 High	1551.00	0.00	1,551.00	1,551.00	0.00	1,551.00	0.00%
3 – 7 Low	385.00	0.00	385.00	385.00	0.00	385.00	0.00%
3 – 7 Medium	617.00	0.00	617.00	617.00	0.00	617.00	0.00%
3 – 7 High	924.00	0.00	924.00	924.00	0.00	924.00	0.00%
8 or over Low	198.00	0.00	198.00	198.00	0.00	198.00	0.00%
8 or over Medium	316.00	0.00	316.00	316.00	0.00	316.00	0.00%
8 or over High	473.00	0.00	473.00	473.00	0.00	473.00	0.00%
Late Payment of Subsistence Fee							
All Permits	52.00	0.00	52.00	52.00	0.00	52.00	0.00%
Operating without a Permit Fee							
Reduced Fee Activities	71.00	0.00	71.00	71.00	0.00	71.00	0.00%
Standard Part B and A2	1188.00	0.00	1,188.00	1,188.00	0.00	1,188.00	0.00%

	2023/24			2024/25			Increase
	Charge	VAT 20%	Total Charge	Charge	VAT 20%	Total Charge	
	£	£	£	£	£	£	
Electoral Services							
(J Millard)							
Purchase of Electoral Register							
Full Register and the Notices of Alteration							
Hard copies (standard charge) plus charge (a) below	10.00	0.00	10.00	10.00	0.00	10.00	0.00%
(a) charge for each 1,000 entries	5.00	0.00	5.00	5.00	0.00	5.00	0.00%
Data format (standard charge) plus charge (b) below	20.00	0.00	20.00	20.00	0.00	20.00	0.00%
(b) charge for each 1,000 entries	1.50	0.00	1.50	1.50	0.00	1.50	0.00%
List of Overseas Electors							
Hard copies (standard charge) plus charge (c) below	10.00	0.00	10.00	10.00	0.00	10.00	0.00%
(c) charge per 100 entries	5.00	0.00	5.00	5.00	0.00	5.00	0.00%
Data format (standard charge) plus charge (d) below	20.00	0.00	20.00	20.00	0.00	20.00	0.00%
(d) charge per 100 entries	1.50	0.00	1.50	1.50	0.00	1.50	0.00%
Open (Edited) Register							
<i>(Available for purchase by anyone)</i>							
Hard copies (standard charge) plus charge (e) below	10.00	0.00	10.00	10.00	0.00	10.00	0.00%
(e) charge per 1,000 entries	5.00	0.00	5.00	5.00	0.00	5.00	0.00%
Data format (standard charge) plus charge (f) below	20.00	0.00	20.00	20.00	0.00	20.00	0.00%
(f) charge per 1,000 entries	1.50	0.00	1.50	1.50	0.00	1.50	0.00%
Marked Polling Station and Absent Voter Registers							
Hard copies (standard charge) plus charge (g) below	10.00	0.00	10.00	10.00	0.00	10.00	0.00%
(g) charge per 1,000 entries	2.00	0.00	2.00	2.00	0.00	2.00	0.00%
Data format (standard charge) plus charge (h) below	10.00	0.00	10.00	10.00	0.00	10.00	0.00%
(h) charge per 1,000 entries	1.00	0.00	1.00	1.00	0.00	1.00	0.00%
Housing and Community Services							
(S Curtis)							
Liquor Licensing							
Main Application Fees for Premises and Personal Liquor Licensing							
Rateable Value B and A	100.00	0.00	100.00	100.00	0.00	100.00	0.00%
Rateable Value B and B	190.00	0.00	190.00	190.00	0.00	190.00	0.00%
Rateable Value B and C	315.00	0.00	315.00	315.00	0.00	315.00	0.00%
Rateable Value B and D	450.00	0.00	450.00	450.00	0.00	450.00	0.00%
Rateable Value B and E	635.00	0.00	635.00	635.00	0.00	635.00	0.00%
Main Annual Charge for Premises and Personal Liquor Licensing							
Rateable Value B and A	70.00	0.00	70.00	70.00	0.00	70.00	0.00%
Rateable Value B and B	180.00	0.00	180.00	180.00	0.00	180.00	0.00%
Rateable Value B and C	295.00	0.00	295.00	295.00	0.00	295.00	0.00%
Rateable Value B and D	320.00	0.00	320.00	320.00	0.00	320.00	0.00%
Rateable Value B and E	350.00	0.00	350.00	350.00	0.00	350.00	0.00%
Personal licence for alcohol	37.00	0.00	37.00	37.00	0.00	37.00	0.00%
Personal licence change	10.50	0.00	10.50	10.50	0.00	10.50	0.00%
Premises licence change	23.00	0.00	23.00	23.00	0.00	23.00	0.00%
Transfers	23.00	0.00	23.00	23.00	0.00	23.00	0.00%
Temporary events	21.00	0.00	21.00	21.00	0.00	21.00	0.00%
Register of interests	21.00	0.00	21.00	21.00	0.00	21.00	0.00%

	2023/24			2024/25			Increase
	Charge	VAT 20%	Total Charge	Charge	VAT 20%	Total Charge	
	£	£	£	£	£	£	
Licensed Premises Gaming Machine Permit							
Grant	150.00	0.00	150.00	150.00	0.00	150.00	0.00%
Existing operator grant	100.00	0.00	100.00	100.00	0.00	100.00	0.00%
Variation	100.00	0.00	100.00	100.00	0.00	100.00	0.00%
Transfer	25.00	0.00	25.00	25.00	0.00	25.00	0.00%
Annual fee	50.00	0.00	50.00	50.00	0.00	50.00	0.00%
Change of name	25.00	0.00	25.00	25.00	0.00	25.00	0.00%
Copy of permit	15.00	0.00	15.00	15.00	0.00	15.00	0.00%
Licenses Premises Automatic Notification Process							
On notification	50.00	0.00	50.00	50.00	0.00	50.00	0.00%
Club Gaming Permits							
Grant	200.00	0.00	200.00	200.00	0.00	200.00	0.00%
Grant (Club Premises Certificate holder)	100.00	0.00	100.00	100.00	0.00	100.00	0.00%
Existing Operator Grant	100.00	0.00	100.00	100.00	0.00	100.00	0.00%
Variation	100.00	0.00	100.00	100.00	0.00	100.00	0.00%
Renewal fee	200.00	0.00	200.00	200.00	0.00	200.00	0.00%
Renewal (Club Premises Certificate Holder)	100.00	0.00	100.00	100.00	0.00	100.00	0.00%
Annual Fee	50.00	0.00	50.00	50.00	0.00	50.00	0.00%
Copy of permit	15.00	0.00	15.00	15.00	0.00	15.00	0.00%
Club Machine Permits							
Grant	200.00	0.00	200.00	200.00	0.00	200.00	0.00%
Grant (Club Premises Certificate holder)	100.00	0.00	100.00	100.00	0.00	100.00	0.00%
Existing Operator Grant	100.00	0.00	100.00	100.00	0.00	100.00	0.00%
Variation	100.00	0.00	100.00	100.00	0.00	100.00	0.00%
Renewal fee	200.00	0.00	200.00	200.00	0.00	200.00	0.00%
Renewal (Club Premises Certificate Holder)	100.00	0.00	100.00	100.00	0.00	100.00	0.00%
Annual Fee	50.00	0.00	50.00	50.00	0.00	50.00	0.00%
Copy of permit	15.00	0.00	15.00	15.00	0.00	15.00	0.00%
Family Entertainment Centre Gaming Machine Permits							
Application fee	300.00	0.00	300.00	300.00	0.00	300.00	0.00%
Renewal fee	300.00	0.00	300.00	300.00	0.00	300.00	0.00%
Transitional application fee	100.00	0.00	100.00	100.00	0.00	100.00	0.00%
Change of name	25.00	0.00	25.00	25.00	0.00	25.00	0.00%
Copy of permit	15.00	0.00	15.00	15.00	0.00	15.00	0.00%
Prize Gaming Permits							
Grant	300.00	0.00	300.00	300.00	0.00	300.00	0.00%
Renewal	300.00	0.00	300.00	300.00	0.00	300.00	0.00%
Existing Operator Grant	100.00	0.00	100.00	100.00	0.00	100.00	0.00%
Change of name	25.00	0.00	25.00	25.00	0.00	25.00	0.00%
Copy of permit	15.00	0.00	15.00	15.00	0.00	15.00	0.00%
Annual Fee	20.00	0.00	20.00	20.00	0.00	20.00	0.00%
Small Lottery Registration							
Grant	40.00	0.00	40.00	40.00	0.00	40.00	0.00%
Annual Fee	20.00	0.00	20.00	20.00	0.00	20.00	0.00%

	2023/24			2024/25			Increase
	Charge	VAT 20%	Total Charge	Charge	VAT 20%	Total Charge	
	£	£	£	£	£	£	
Environment & Leisure							
(M Cassell)							
Civil Parking Enforcement - Penalty Charge Notices (rate depends on offence)							
Lower Penalty System							
Up to 14 Days	25.00	0.00	25.00	25.00	0.00	25.00	0.00%
14 days to 56 days	50.00	0.00	50.00	50.00	0.00	50.00	0.00%
57 days to 70 days	75.00	0.00	75.00	75.00	0.00	75.00	0.00%
After 70 days	82.00	0.00	82.00	82.00	0.00	82.00	0.00%
Higher Penalty System							
Up to 14 days	35.00	0.00	35.00	35.00	0.00	35.00	0.00%
14 days to 56 days	70.00	0.00	70.00	70.00	0.00	70.00	0.00%
57 days to 70 days	105.00	0.00	105.00	105.00	0.00	105.00	0.00%
After 70 days	112.00	0.00	112.00	112.00	0.00	112.00	0.00%
Environmental Fixed Penalty Notices							
Anti Idling (failure to turn off engine once requested to do so)	20.00	0.00	20.00	20.00	0.00	20.00	0.00%
Abandoning a vehicle	200.00	0.00	200.00	200.00	0.00	200.00	0.00%
Repairing vehicles on a road (or) exposing vehicles for sale on a road	100.00	0.00	100.00	100.00	0.00	100.00	0.00%
Smoking in a smoke free premises or vehicle	50.00	0.00	50.00	50.00	0.00	50.00	0.00%
Failure to display no smoking signs in smoke free premises or vehicle	200.00	0.00	200.00	200.00	0.00	200.00	0.00%
Smoking in an enclosed vehicle carrying a person under 18	50.00	0.00	50.00	50.00	0.00	50.00	0.00%
¹ Increases to £40 if not paid within 28 days							
² Reduced to £30.00 if paid within 15 days							
³ Reduced to £150.00 if paid within 15 days							